Actor Information Packet

FROZEN

By Byrony Lavery

Directed by: Beth Cherne

**Basic** **Information & Expectations**

**Tentative Rehearsals**: September 30-November 6. Monday through Friday from 6:30-9:30pm

**Rehearsal Location**: Frederick Theater

**Tech**: Sunday November 8 (starting at 5pm)-Tuesday November 10

**Performances**: November 11, 12, 13, 14 at 7:30 pm; November 15 at 2:00 pm

**ACTF Dates:** January 5-9, 2010

**Important Numbers**:

Laurie Kincman (SM) (608) 785-6690 office, (520) 730-7355 cel

Costume Shop (608) 785-6707

Box Office (608) 785-8522

**Expectations**:

1. Arrive at least 10 minutes before the scheduled call.
2. Check in with the Stage Manager or Assistant Stage Managers upon arrival.
3. Call the Stage Manager if you are going to be late for any reason at all. That means even if you are walking in two minutes late.
4. If you need to do warm ups, please be done before rehearsal starts.
5. There is no eating or drinking in the theatre. (Water is the **only** exception)
6. It is your responsibility to attend all scheduled costume fitting appointments on time. If you must change/cancel an appointment, please do so ahead of time and reschedule it within 24 hours of the missed appointment.
7. You may not change your appearance without consulting costumer/makeup designer Joe Anderson first!
8. Please be quiet and respectful of others during rehearsal. If you are not in a scene, but are at rehearsal, please keep the noise down. Bring homework or a book to read if you know you will be waiting around. We will try to only call you for the time we need you to rehearse, but we can not make any guarantees.
9. Check email daily. (Talk to the Stage Manager if this is a problem for you)
10. Check the call board on a daily basis. It is located at the end of the theatre office hallway.
11. Bring a pencil to rehearsal!
12. All conflicts are due by the beginning of the rehearsal on Thursday October 1, 2009. For additional department expectations/guidelines/rules, please refer to the 2009-2010 Student Handbook for the Department of Theatre Arts

If you have any questions or concerns at all, I am always available! ☺

Laurie Kincman

Stage Manager

(520) 730-7355 cel

kincman.laur@uwlax.edu

**Box Office Information**

**Frederick Theatre Ticket Policies**

* Cast and production staff receive 2 complimentary (comp) tickets for being involved in *Frozen*. All other reservation policies apply. If you are reserving tickets for friends/family and are using your comp tickets, please inform the box office staff. Tickets should be held under the audience member’s name.
* All other reserved tickets must be held with a credit card (MasterCard/Visa) OR picked up 24 hours prior to the scheduled performance. Any tickets not claimed within that time period will be released to the public for resale.
* Reserved ticket cancellations must occur 24 hours prior to the performance or else they will be charged to your credit card.
* Ticket holders are responsible for the payment of all tickets held under their name. The Box Office will no longer buy back unused tickets.
* Latecomers will be seated at the discretion of the theatre house staff. Shows begin promptly at their scheduled time, so we request that all audience members arrive early to pick up their tickets and to find their seat.
* Tickets must be reserved/purchased during **regular box office hours**. Box Office opens November 2 at 1:00 pm. Box Office hours are Monday through Friday 1:00 to 4:30 pm, Saturdays 10 am to 2 pm and one hour before each performance.

**Biography Examples**

**Do Black Patent:**

**Amanda Grimsled (Mary Kenny)** Amanda, who will be going into her final semester at UW-La Crosse this fall, is thrilled to be a part of her fourth SummerStage production. Amanda recently performed on the Toland stage in *The World Goes ‘Round* and as Mrs. Fezziwig in *A Christmas* *Carol*. Amanda would like to thank her friends, family and Erik for their love and support.

**Nick Bailey (Eddie Ryan)** With his sophomore year out of the way, Nick is very eager to perform in his very first SummerStage production. He was last seen in *The World Goes ‘Round* and *A Christmas Carol* and hopes you all enjoy this wonderful show. Many thanks to Mom, Dad, family and friends, and a big shout out to his favorite grade school teacher, Mrs. Mary Beilfuss.

**Allyssa Dunn (Sister Monica Marie)** Allyssa is a sophomore at UW-La Crosse majoring in theatre. While this is not the first show Allyssa has done for the theatre department, it is her official debut on the Toland Theatre. Allyssa was last seen in the UW-L Theatre’s children’s show production of *Tale of the Mouse* and the Women’s Studies Department production of *The Vagina Monologues*.

**bobraushcenbergamerica:**

**Jenna Solie** Jenna is a senior at UW-La Crosse and is graduating in May. She is excited to be a part of *bobrauschenbergamerica* as it is her last show at the university. Past directing projects include Rain, The Duck Pond and The Most Massive Woman Wins. Previous acting roles include Tongue of a Bird and Private Eyes. Thanks to her friends and family for always being supportive.

**Alexandria Close (Susan)** Ali is a senior Theatre major and is extremely excited to be tackling such an interesting play. This is her 14th mainstage show. She was last seen as “Bernie” in The Pumphouse production of Don’t Hug Me, and last appeared on the Toland stage as “Mrs. Cratchit” in A Christmas Carol. Ali thanks her friends and family for all their love and support. Enjoy the show!

**Marisol:**

**Abby Galstad (June)** This marks Abby’s fifth year as a music theatre major, and she is delighted to be a part of such an amazing production. Abby would like to thank everyone who has encouraged and supported her along the way, especially her new husband Tyler

**Andrew Manson (Man with Golf Club)** Andrew is excited to be in this production of Marisol. He would like to thank his family and friends for all their support, and the cast, crew, and director for this great experience. Enjoy the show.

**Sam Albertsen (Man with Scar Tissue)** Sam is going into his fifth year and is finally seeing the light at the end of the tunnel. Sam was recently seen baring it all in The Full Monty, and it was a glorious experience. Now he is ready to get serious with Marisol. Enjoy!

**Biography**

Please write in the third person and limit your biography to 50 words or less.

NAME:

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