

Twelfth Night

ASM ASSIGNMENTS

Melissa Heller	Quinn Masterson	Laurie
Costumes	Scenery & Props	Projections
Costume Plot/Shift Plot	Preset List/Shift Plot	Projections Cue Sheet
Prompting/Line Notes	Prompting/Line Notes	Lights & Sound
SR	SL	

Melissa

- 1) Help to set up the theatre each night for rehearsal.
- 2) Check in with the costume shop outside of production meetings as needed
- 3) Make sure Laurie and actors know what rehearsal costumes are available, and that we're using them
- 4) Track all costume changes
- 5) Update Character/Scene Breakdown as needed
- 6) Create costume plot/quick change plot
- 7) Work with Quinn to create shift plot
- 8) Once cast is off-book, share responsibility for prompting and line notes during rehearsals

Quinn

- 1) Help to set up the theatre each night for rehearsal.
- 2) Check in with the scene shop and prop shop outside of production meetings as needed
- 3) Know what rehearsal props we have, and what will be needed for each night's rehearsal
- 4) Track all hand props and furniture
- 5) Update Props List as needed
- 6) Create Preset List
- 7) Work with Melissa to create shift plot
- 8) Once the cast is off-book, share responsibility for prompting and line notes during rehearsals